

**VIETNAM JOINT STOCK COMMERCIAL BANK  
FOR INDUSTRY AND TRADE**

Address: No. 108 Tran Hung Dao Str., Hoan Kiem Dist., Hanoi  
Tel: +84.24.39421030; Business Registration Certificate No.  
0100111948 granted for the 12<sup>th</sup> time on 8/9/2021  
Website: <https://investor.vietinbank.vn>

**THE SOCIALIST REPUBLIC OF VIETNAM**

**Independence-Freedom-Happiness**

*Hanoi, 22<sup>nd</sup> March, 2023*

**INVITATION  
TO ATTEND 2023 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**Respectfully to:**

.....  
Contact address: .....  
.....

ID No./Passport No./ Business Registration Certificate No.: .....

Number of shares owned: ..... (as at the record date of 10<sup>th</sup> March, 2023)

The Board of Directors (BoD) of Vietnam Joint Stock Commercial Bank for Industry and Trade (VietinBank) would like to cordially invite you to attend 2023 Annual General Meeting of Shareholders (AGM) with the following agenda:

- 1. Estimated time: 7:30 a.m on Friday, 21<sup>st</sup> April 2023**
- 2. Meeting format:** In - person meeting
- 3. Venue:** VietinBank Training and Human Resource Development School, An Trai village, Van Canh commune, Hoai Duc district, Hanoi.
- 4. Meeting agenda (tentative):**
  - Report of the Board of Directors on task performance in 2022 and development orientation in 2023;
  - Report of the Board of Management on business performance in 2022, orientation and plan in 2023;
  - Report of the Supervisory Board on 2022's activities and orientation in 2023;
  - Proposal for approval of 2022 audited financial statements;
  - Proposal for approval to select an independent auditor to audit/review VietinBank's financial statements and operation of internal control system in 2024;
  - Proposal on 2022 profit distribution plan;
  - Proposal for approval of the remuneration for the Board of Directors and the Supervisory Board in 2023;
  - Proposal for approval of the amendments to the Internal Governance Regulations and the Regulations on Organization and Operation of VietinBank's Board of Directors;
  - Proposal on the listing of VietinBank's 2023 public offering bonds on Hanoi Stock Exchange after offerings;
  - Other contents as prescribed by law and the Charter of VietinBank (if any).

**5. Meeting materials:**

Invitation letter is couriered to shareholders by a guaranteed method at shareholders' registered addresses. Sample Power of Attorney, Confirmation Letter, tentative Meeting Agenda are posted on VietinBank Investor Relations website "<https://investor.vietinbank.vn>" - "Events" - "Shareholder General Meetings" - "2023" - "2023 AGM" section. Shareholders might access the website to receive Meeting documents **from 31<sup>st</sup> March 2023**.

A shareholder or a group of shareholders holding from 5% or more of total ordinary shares of VietinBank shall have the right to propose matters to be included in the agenda of the AGM. Such proposal must be in writing (clearly state the name of the shareholder, the number of shares of each type of shareholder, and issues proposed to be included in the meeting agenda) and sent to VietinBank at least 03 business days prior to the opening of the AGM.

**6. Participation confirmation/Power of Attorney:**

For the Meeting to be attentively held, please confirm attendance/attendance via authorization (in case of authorization) **no later than 14<sup>th</sup> April, 2023** by sending the original hard copy of Confirmation letter/ Power of Attorney (using VietinBank's sample or as per Civil Law's regulation) via post mail to Secretariat Office to the BoD and Investor Relations, Office of the BoD, VietinBank, 108 Tran Hung Dao Street, Hoan Kiem District, Hanoi. Shareholders can send a photo/scan in advance to the email address: [investor@vietinbank.vn](mailto:investor@vietinbank.vn) and send the original hard copy via post mail later.

7. Shareholder attending 2023 AGM is kindly requested to bring Invitation, ID Card or Passport, a valid Power of Attorney (in case of authorization).

We look forward to welcoming you on time at the AGM.

Yours sincerely,

**ON BEHALF OF THE BOD  
CHAIRMAN**



**Tran Minh Binh**